



ANIMALS PERMIT

Event Name			
Event Date			
Venue/Hall		Booth Name	
Name of PIC		Booth No	
Email		Mobile No	

1	What is the purpose of having animals at the event or at a stand?	
2	What animal/s will be brought on-site?	
3	What is the activity that involves the use of animals?	
4	Who is responsible of the animal on-site?	

Please attach documents listed below together with this Permit

■	Copy of health certificate must be submitted with this permit and be available for inspection on-site.
	A site specific risk assessment must be submitted with this permit form and be available for inspection on-site. The risk assessment or method statement should include the following details: (1) Number and designation of the person involved (2) Layout plan of the exhibition booth showing the animal display and holding area (3) Design and construction plans of the animal enclosure (4) Programme of the exhibition activities (5) Plan for the management and care of the animal(s) as well as emergency response plans in case the animal(s) is uncontained.

Animals Permit Conditions:

■	Petting and companion animals are NOT permitted in the Centre and at an exhibitor's stand.
■	Only guide dogs to aid the disabled are permitted
■	Animals are not permitted to stay in the Centre overnight.
■	The Centre does not provide animals facilities. The requestor is responsible to provide appropriate shelter, food and water for the animals. Animal waste must be disposed of off-site.
■	The requestor has to comply with all statutory requirements such as the <i>Wildlife Conservation Act 2010 (Act 716)</i> and the <i>Guidelines of Wildlife Exhibition Handling 2017 or any related regulations</i> . Any costs associated with obtaining the relevant animal licences shall be borne by the organiser.
■	Animals must be restrained or contained appropriately to ensure there is no direct access to the public. (e.g. cage or barrier).
■	The animal must be handled by a trained/competent operator and there must be control and close monitoring of the animal at all times.

PERMIT AGREEMENT

If at any time, an activity or operation is considered non-compliant, unsafe or placing persons or the environment at risk, the Centre representatives have the right to immediately postpone or cancel the activity until the issue is rectified. Please note that at any stage before or after this permit is approved, the Centre may add or remove any restrictions to the use or application of this permit, in its sole and absolute opinion.

(To be completed by the person responsible for the work to be performed)

I hereby agree to meet the above mentioned requirements.

Date	
Name	